

DRAFT Constitution of the Water Loss Specialist Group

The Name of the former *Water Loss Task Force* will now be the *Water Loss Specialist Group*

Objective

The objective of the group is to research and advance knowledge in water loss reduction to all water industry governance groups, utilities and employees, associated individuals and companies, and community representatives at all levels of government, including national and international agencies, in order to save water losses and reduce future water demand.

Membership

Membership of the Specialist Group is open to all IWA members, either individually or through their employer.

All Specialist Group Officers and members of management committees must be members of IWA.

Activities

The Specialist Group will undertake the following activities:

Prepare and deliver newsletters of activities and developments

Convene conferences and workshops

Assist in the development of specialist training courses and training centres

Initiate research papers and investigations

Assist the IWA to influence utilities, governments and international agencies to introduce water management practices and protocols that reduce water losses.

Management

The Officers of the Water Loss Specialist Group will comprise of :

Chair - Mr. Tim Waldron

Secretary - Mr. Malcolm Farley

The Management Committee of the Water Loss Specialist Group will comprise of former Chairs of the IWA Water Loss Task Force, and any future Chair of the Water Loss Specialist Group. The initial Management Committee of the Water Loss Specialist Group, will therefore be :

Mr. Tim Waldron

Mr. Allan Lambert

Mr. Ken Brothers

Mr. Bambos Charalambous

Supported by the Secretary Mr. Malcolm Farley

- The Chair will determine management responsibilities of the Secretary and any other identified Officer with responsibilities, whether temporary or otherwise, and report these to the Management committee for agreement.
- The Management Committee may nominate an additional member to work with the committee should an existing committee member be unable to attend meetings for a considerable period.
- Responsibilities of the Management Committee of the Water Loss Specialist Group are to be related to policy, strategy, integrity and governance, administration, conference and communications aspects.

The Committee of the World Regional Representatives for Water Loss Reduction will comprise of:

All Management Committee members of the Water Loss Specialist Group

And up to 10 regional representatives nominate by the Chair of the Water Loss Specialist Group and agreed by the Management Committee.

Responsibilities would be related to succession planning, democratic voting responsibilities for the election of future Chair of the Water Loss Specialist Group, regional representation, assistance with regional conference and workshop organisation, and delegations from the management committee.

Elections

An election of the Chair of the Water Loss Specialist Group will be every second year, and will be democratically elected by every committee member of the World Regional Representatives for Water Loss Reduction. Protocols will be developed and implemented by the Management Committee through an Integrity Policy. The election should take place one year before the present Chair retires from the position, in order for the Chair elect to work with the Chair and Officers in preparation for the following conference and committee meetings. The Chair elect will have no voting rights until a full committee member as Chair.

There is no limitation on how many terms a Chair may hold the office, however the appointment will always be by election.

Elections will be held:

- In conjunction with the groups conferences, IWA congresses or other specified events.
- By personal or electronic ballot at the appropriate juncture, and under the jurisdiction of the Secretary, ensuring compliance with all policies.

The Chair will nominate the Secretary to the Management Committee who will vote on the appointment.

Meetings of the Water Loss Management Committee and the World Regional Representatives for Water Loss Reduction Committee will be held:

- Annually
- Biennially
- In conjunction with International or Regional conferences or IWA Congresses, or other specified events.

Finance

The Water Loss Specialist Group will be self-financing.

Surplus funds generated from international and regional conferences or other activities will be deposited with the IWA Office for exclusive use of the group as needed.